City of Twin Falls Public Records Request

Requestor Information

Please list your information here. Include your request details in the space provided below.

Requestor First Name * [redacted] **Requestor Last Name** * [redacted]

Requestor Address 1 * [redacted]

Requestor Address 2 [redacted]

Requestor City * [redacted] **Requestor State** * [redacted] **Requestor ZIP Code** * [redacted]

Requestor Phone Number * [redacted] **Requestor E-mail** * [redacted]

Type of Request *

◉ Personal ○ Commercial ○ Legal

Request Details *

If you are requesting multiple records, please attach your list below. If you do not have a case/event/citation number, please include enough information to identify the records you want. If your request is for multiple items, it may be subject to fees for preparation. We have records for the Twin Falls Police Department (city, not county) only.

Public Records Request: City Manager employment agreements and allwritten amendments, October 2014 to presentIdaho Public Records Act, Idaho Code §§ 74-101 to 74-126

To: City Clerk, City of Twin Falls (records custodian), and Human ResourcesRecords requestedUnder the Idaho Public Records Act, I request copies of the following records:

1. Every version of the City Manager's employment agreement (City Manager Service Agreement) in effectat any time from October 1, 2014 to the present, as signed. This includes the initial agreement that tookeffect on October 1, 2014, the agreement the City Council approved on February 2, 2015, and every lateragreement that replaced, renewed or restated it.

2. Every written amendment, addendum, extension or side agreement to any of those agreements, formalor informal: any signed or issued document that changes, adds to or waives a term of the agreement,whether or not it is titled an amendment. For example, a letter or memo from the Mayor or City Councilsetting or changing the City Manager's salary, deferred compensation, leave, severance or other benefitsunder the agreement.

3. The complete recent employment agreement/contract for new City Attorney, Bruce Castleton. This is recent, but if there have been any amendments so far, please include those as well.

Date range: October 1, 2014 to the date of this request.Signed final versions are enough; I am not asking for drafts or routine correspondence. If two versions are identical, one copyis enough.

How I would like the recordsElectronic copies (PDF, or spreadsheet/CSV for data) sent by email, as I.C. 74-102(15) provides.Please answer each numbered item separately. If no record exists for an item, please say so in writing forthat item.

Requester names and personal contact details redacted by Oversight Archive.

NotesWhere the 2014 agreement is mentioned. The staff report for the City Council meeting of December9, 2024 (agenda packet p. 39, "Discussion and possible action on an amendment to the Agreementbetween the City of Twin Falls and the City Manager") states: "The initial agreement took effect onOctober 1, 2014." The same statement was made to the Council in that meeting (City recording ofDecember 9, 2024, at 0:08:03).These are compensation records. I.C. 74-106(1) makes public an official's "gross salary and salaryhistory, including bonuses, severance packages, other compensation."If any part is withheld, please release everything else, with only the exempt portion removed (I.C. 74112). For each record or portion withheld, please give the statute relied on, the attorney-review statement,and my appeal rights, as I.C. 74-103(4)–(5) requires.

If you expect any fee, please sendthe itemized estimate I.C. 74-102(10)(h) requires before doing that work.

No inquiry needed. This request does not seek records about me (I.C. 74-113), the records will not beused for a mailing or telephone list (I.C. 74-120), and it does not seek personal information from motorvehicle records (title 49, chapter 2, Idaho Code). Under I.C. 74-102(5), no other inquiry of a requester isauthorized. Thank you.

Attach Files to Your Request

If you have documentation that you wish to provide for this request, attach the files here.

Signature *

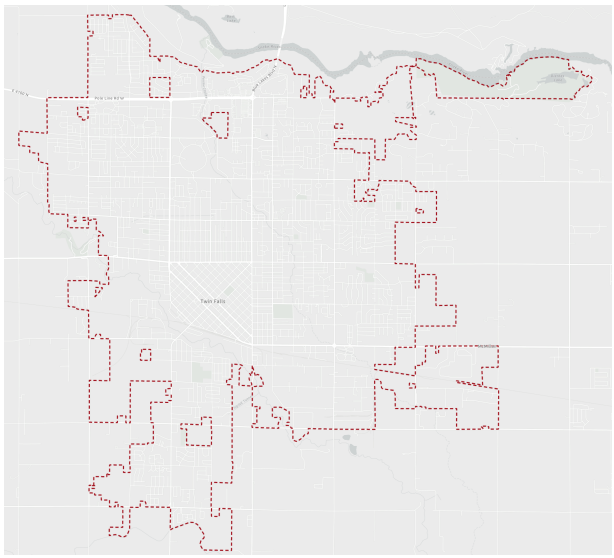
[redacted]

The City of Twin Falls will respond to this request within three (3) business days. Or up to 10 business days upon notification of the requesting party.

The City of Twin Falls maintains records for the City of Twin Falls, Idaho. For records including in Twin Falls County please contact Twin Falls County at www.twinfallscounty.org

Requested records will be provided electronically.

We do not provide your information to mailing lists. It will only be used to fulfill this request.



Requester names and personal contact details redacted by Oversight Archive.